

**Fort Frances Public Library Technology Centre
Board Meeting Minutes
June 17, 2020**

The meeting of the Fort Frances Public Library Board was in the Shaw Community Hub at the FFPLTC on Wednesday, June 17, 2020 at 3:30 p.m.

Board members in attendance: Michael Behan, Sheri De Gagné, Robin Dennis, Andrew Hallikas, Robert Schulz, Kerry Zucchiatti

Regrets: Gord McBride

Staff: CEO/Secretary-Treasurer – Joan MacLean, Recreation and Culture Manager – Aaron Bisson

1. Declaration of Conflict of Interest - There were no conflicts of interest.

2. Approval of the Agenda

MOTION#2020-22: Andrew H. moved to approve the agenda as corrected for the June 17, 2020 FFPLTC Board Meeting.

Seconded by Kerry Z.

Carried.

3. Consent Agenda

MOTION#2020-23 Michael B. moved to accept the minutes of the May 20, 2020 Library Board meeting.

Seconded by Robert S.

Carried.

MOTION#2020-24 Andrew H. moved to accept the Financial Report

Seconded by K. Zucchiatti.

Carried.

MOTION#2020-25 Motion to receive the CEO report, with additions, made by Michael B.

Seconded by Robert S.

Carried.

4. Business Arising from Minutes

a. Library Storage Shed

Aaron shared his conversation with Travis Rob regarding the location of the library storage shed.

5. Items for Action/Discussion:

a. Technology Plan 2020/2021 for approval

MOTION #2020-26 Motion to approve new Technology Plan 2020/2021 made by Robert S.

Seconded by Andrew H.

Carried.

- b. Capital Budget Expenditures for 2020/2021**
- c. New Policy – OP 23 Safe Handling of Returns**

Tabled.

- d. Policy Review**

MOTION #2020-27 Motion to approve and set up future review as per policy requirements to four year cycle made by Andrew H.

Seconded by Michael B.

Carried.

FN-05 – Respect and Acknowledgement

- Statement of Declaration will be obtained for future board use and website updated
- Indigenous Subject Headings from LSC will be added to catalogue records,
- FNMI spine labels will be applied where appropriate

HR-12 – Accessibility

GOV-11 – Code of Conduct

BL-06 – Amendment of By Laws

OP-09 – Local History

- e. Review of Strategic Plan – during and post COVID-19 Pandemic.**

Decision to have separate meeting in July to discuss Strategic Plan only.

CEO will determine date and inform board members.

- f. Summer 2020 Library Board Meeting Dates**

6. Information Items

Science North will be sending take-home STEM kits for out patrons.

Robert updated the meeting on plans the Friends of the Library have for a garden tour.

7. Adjournment and statement about next meeting date.

MOTION#2020-28: Motion to adjourn the June 17, 2020 Board meeting @ 5:03 p.m. Moved by Andrew H.

Seconded by Sheri D.

Carried.

Next meeting – Wednesday, July 22, 2020 @2:00 p.m.