

**Fort Frances Public Library Technology Centre
Board Minutes
September 2015**

The meeting of the Fort Frances Public Library Board was held in the Library on Wednesday, September 17th, 2015 at 3:30 P.M in the Shaw Community Hub.

Board members in attendance: Andrew Hallikas, Robert Schulz, Sheri De Gagné, Robin Dennis, Kerry Zucchiatti

Staff: CEO/Secretary-Treasurer - Alicia Subnaik Kilgour, Manager of Community Services - Jason Kabel

Regrets: Ken Perry, June Caul

Absent:

1. Conflict of Interest. There were no conflicts of interest.

2. Non-agenda items.
There were no Non-Agenda items.

3. Minutes:
There were no errors in the minutes.

MOTION#207: Robin D. moved to accept the minutes
June 2015 as presented. Seconded by Sheri DeGagne.

Carried.

4. Business Arising from Minutes.

The Surveillance project has been completed. Signage will be ordered.

Accounts will be streamlined at the 2016 Budget Meeting.

5. Items for Action/Discussion:

A) Library Finance Report:

Alicia SK. noted that her travel as the Northwestern OPLA Council Representative was subsidized.

Sheri DeG. asked for clarification regarding fines.

Robin D. asked for clarification on Repairs and Maintenance and Lawn and Yard Maintenance. Jason K. explained that Snow removal is included in Lawn and Yard Maintenance.

MOTION#208: Robert S. moved to accept the Financial Reports
of June and July 2015 as presented. Seconded by Kerry Z.

Carried.

B) Contracting for Library Services:

Andrew H. thanked Alicia SK, Dawn Hayes (from Alberton), and Lisa Slomke (Fort Frances Town Clerk). The agreement was signed at the Alberton Town Council meeting and presented to the Board. This is a win-win partnership, as it opens up access to services and more funding.

Robert S. said this agreement is good for Alberton, all the residents and our Library.

MOTION#209: Kerry Z. moved to accept the Agreement to Contract for Library Services with the Township of Alberton and the Board.

Seconded by Sheri DeG.

Carried.

Alicia SK. provided an update on the Rainy River District Public Library Cooperative and the Student Public Library and E-book initiative. This pilot project will launch October 19th during Ontario Public Library Week.

Alicia SK discussed the signed Reciprocal Agreements and the signed agreement with the School Boards.

MOTION#210: Sheri DeG. moved to accept the Rainy River District Library Cooperative document as presented.

Seconded by Robert Schultz.

Carried.

C) Strategic Plan:

There are still a few changes that need to be reflected in the Strategic Plan. Alicia SK. will ensure all changes are made to the revised version.

D) Notice of Trespass

Alicia SK. informed the Board that a patron, who had been issued a notice of trespass twice, over the last 3 years, had started to visit the Library again. While the patron had waited the appropriate time to start using the Library again, the behaviour had returned.

There was Board consensus to issue another notice, with the stipulation that the patron would have to request reconsideration in person at a Library Board meeting, in order to use the Library in the future.

E) CEO Report:

Alicia SK updated the Board on a few initiatives. Highlights included:

Surveillance:

- Alicia SK. informed the Board that the Surveillance had been installed and that the Board should have a policy. Signage will be ordered.

Visit from the Lt. Governor of Ontario:

- The Lt. Governor toured the Library
- The visit went well; Alicia SK. received a beautiful thank you note

Alberton Township:

- There was great press coverage.
- Alicia SK. has been approached by a couple of Non-Resident members, who would like to get an agreement in place in their unorganized territories – Watten, Halkirk

Rainy River District Library Coop:

- The agreement has been signed and \$34,000 has been received (on behalf of the coop) to purchase eBooks
- Brent Tookenay has approached our Library about opening up the agreement to Post-Secondary students.
- Right now our focus is Early Years to Grade 12, but we will look at an agreement for post-secondary students once the project is up and running.
- Seven Generations Educational Institute has a Library. Alicia SK has asked for a tour.

Let's Speak Ojibway:

- Classes are scheduled to start in November and run for a 4-week period.
- Andrea Avis will be doing a special session at OLA 2016 about our special stickers and programming.

Best Start Hub:

- The Best Start Hub and the Library have been partnering to do storytime Wednesdays and Thursdays
- A new Family Storytime program is being offered.

Staffing:

- Evelyn Norris retired at the beginning of the summer.
- Janet Bell has submitted her resignation, she is retiring Sept. 30th.
- There is need and opportunity for restructuring
- The high school student positions have already been restructured and two students were hired the beginning of September.

OLS – North:

- OLS – North Conference is next week and Alicia SK and Kerry Z. will be attending.

Book Launch:

- Wendi Stewart's Book Launch, is Friday, September 25th.

F) Next Meeting:

There was discussion surrounding the date and time for the Library Board Meetings. The next meeting will be, October 28th at 3:30 pm in the Shaw Community Hub.

MOTION#211: Robert S. moved to adjourn the meeting at 5:30 pm.

Carried.

Meeting adjourned 5:30 pm.